

CERRITOS CHINESE SCHOOL
Registration Information for School Year 2015-2016

www.cerritoschineseschool.org

Mission: The mission of **Cerritos Chinese School (CCS)** is to provide Chinese language education and to promote Chinese culture to interested individuals in the community.

Organization: **CCS** is affiliated with the **Chinese Culture Association of Southern California (CCASC)**, a non-profit organization devoted to promoting Chinese cultural heritage in Southern California.

Office: 18908 Norwalk Blvd., Artesia, CA 90701. Tel: (562) 865-8272 Fax: (562) 403-2394

School Site: Most classes meet at **Carmenita Middle School**, located at **13435 166th Street, Cerritos, CA 90703**. Adult Conversation Class, AP Chinese Class, and College Credit Class will meet at the Office (see address above).

School Year: The 2015-2016 school year starts at the beginning of September and ends in June 2016 (actual dates and details to be announced on the CCASC website). Each school year consists of thirty-two (32) Saturday sessions.

Classes Offered: (Students will be placed at proper grade level after evaluation by teaching staff)

- (1) **Preschool Class:** Students must be born before 9/1/2011 and potty trained to be eligible for this school year.
- (2) **Pinyin-K & Zhuyin-K Classes (Kindergarten):** Students must be born before 9/01/2010 to be eligible for the 2015-2016 school year.
- (3) **Regular Chinese Classes** (covering Traditional Chinese, Simplified Chinese, Zhuyin and Pinyin from 1st to 12th grade): Students must be born before 9/01/09 to be eligible for the 2015-2016 school year. These classes are more suitable for students who speak Chinese at home or are already familiar with the language. All Regular Chinese classes consist of a 2 hour language course and a 1 hour extra-curricular activity course.
- (4) **Youth Conversation Classes (CFL - Chinese as a Foreign Language):** Recommended for children ages 6 to 13 years old. These classes are more suitable for students who do not speak Chinese at home. Classes focus on conversation, listening and reading comprehension skills. All CFL classes consist of a 2 hour language course and a 1 hour extra-curricular activity course.
- (5) **Adult Conversation Class:** Open to adults and youth ages 14 years or older. Classes focus on conversation, listening and reading comprehension skills.
- (6) **AP-Chinese Exam Preparation Class:** Open to students from 10th grade to 12th grade. STUDENTS MUST BRING THEIR OWN LAPTOP COMPUTER TO CLASS. This class prepares high school students to take the AP Chinese Language and Culture exam. There are 4 possible time and date options available dependent upon enrollment of sufficient number of students: Saturday 9AM-12PM, 1:30PM-4:30PM; Sunday 9AM-12PM, 1:30PM-4:30PM.
- (7) **College Credit Class:** Open to students from 7th to 9th grade for this 3 year program. STUDENTS MUST BRING THEIR OWN LAPTOP COMPUTER TO CLASS. Possible college credit can be obtained by attending this program. Please consult with the CCS Principal for further information.

Class Schedule		Preschool, Pinyin-K Zhuyin-K	Regular Chinese (1-4 th Grades), CFL- (A,B,C)	Regular Chinese (5-12 th Grades), CFL- (D,E)	Adult Conversation
1	09:00 - 09:50AM	Language & Activity	Language	Language	Language
2	10:00 - 10:50AM	Language & Activity	Language	Activity	Culture
3	11:00 - 11:50AM	Language & Activity	Activity	Language	Language
Class Location		Carmenita	Carmenita	Carmenita	Office

Curriculum:

I. Language Courses:

- (1) Regular Chinese Classes (including Zhuyin-K and Pinyin-K) are taught in Mandarin Chinese. Traditional and Simplified Chinese writing tracks are offered.
- (2) The Adult and Youth Conversation classes are instructed in both Mandarin Chinese and English. Instruction in Mandarin Chinese will increase as classes progress during the school year.

II. Extra-curricular Activity Courses:

A variety of cultural activities are offered. Students in Regular Chinese Classes (1-12th Grade) and CFL A-E are eligible to take extra-curricular activity classes. Please refer to the Student Registration Form for specific classes.

Registration: Complete the Student Registration Form and attach a check for the total fee, payable to “CCASC”.

- **Phase I** - Registration will open on March 21, 2015 and take place on every Saturday school session (except holiday weekends) from 9:15 a.m. to 11:45 a.m. until June 6, 2015 at Carmenita Middle School. From June 8 to June 30, 2015 registration will take place at the CCASC Office, located at 18908 Norwalk Blvd., Artesia, CA 90701 during office hours, 6PM – 8PM, Monday-Friday. **A \$50 discount will apply during Phase I.**
- **Phase II** - From July 1 to September 4, 2015, registration will take place at the CCASC Office, during office hours 6PM – 8PM, Monday-Friday. **A \$20 discount will apply during Phase II.**
- **Phase III** - After September 5, 2015, on-site registration will be available during Saturday school sessions (except holiday weekends) from 9:15AM to 11:45AM from the first day of the new school year. **There will be no discount during Phase III.**
- Students enrolling after the first day of school will receive a \$10 tuition credit per Saturday school session up to the date of registration.

Fee Structure:

1. **Tuition:**

Class	Preschool Pinyin-K Zhuyin-K	Regular Chinese (1-12 th Grades)	Youth Conversation CFL (Chinese as a Foreign Language)	Adult Conversation	AP Chinese	College Credit
Tuition	\$540	\$570 textbook included; activity class material fee extra	\$600 textbook included; activity class material fee extra	\$540 textbook included	\$700 textbook included	\$740 textbook extra

- Students enrolling in ACTIVITY CLASSES ONLY (see classes in Student Registration Form) will pay \$300 for one or \$500 for two classes. Material costs, Deposit for Parent Involvement Program, and Membership Fee will also need to be paid.
- 2. **Sibling Discount:** \$20 discount per additional enrolled child from the same family.
- 3. **Deposit for Parent Involvement Program:** \$50 per student (not applicable to registered students 18 years or older at start of school).
- 4. **Membership Fee:** \$30 per family. Membership in the Chinese Culture Association of Southern California (CCASC) is required to participate in Cerritos Chinese School activities.
- 5. **Extra-curricular Activity Class Material Fees:** Please refer to the Student Registration Form.
- 6. **Registration Fee:** \$50 per family.

IMPORTANT NOTICE ABOUT CLASS CHANGES:

Changes in language classes and extra-curricular activity classes must be made on or before the 3rd week of school.

Withdrawal: Refunds will be honored if the Student Withdrawal Form is submitted ON or BEFORE the 5th week of school.

Fees to be deducted include:

1. **\$60** processing fee
2. **\$20** fee assessed per Saturday session per student up to the withdrawal request date (not based on attendance)
3. Extra-curricular Activity Class Material Fee if withdrawing after the 3rd week
4. **\$50** fee for textbooks not returned or if marked or used

Absence: There is no refund on tuition or fees due to student’s excused or unexcused absence from school.

Violation of School Rules and Regulations: Students who repeatedly violate school rules and regulations will be expelled. Fees can only be refunded in accordance with these notice guidelines.

Damage to Property: Anyone who causes damage to school property will be held responsible and liable.

Emergencies: According to California Civil Code, CCS must maintain a written authorization from a parent or guardian to provide a student with emergency medical care in case of accident or illness.

Questions: Please note that the information in this document is subject to change without notice. Please contact the following individuals with any further questions:

Principal	Jennifer Hewitt	562- 321-8677
Office Manager	Katherine Lu	562- 865-8272